

Caravella Homeowners Association, Inc.
c/o MAY Management Services
11100 Bonita Beach Rd. 101
Bonita Springs, FL 34135
239.262.1396

February 18, 2025

RE: Second Notice of Annual Meeting

Dear Caravella Homeowner:

Notice is given that the Members Annual Meeting will be held on March 31, 2025, at 10:00 a.m. in the craft room of the Renaissance Center Club located at 28191 Matteotti View, Bonita Springs, FL 34135.

There are two (2) Board of Director's seat open for election for the year 2025. This seats will expire in 2027. We have zero (0) candidate applications for the two open seats. Since the number of candidates does not exceed the number of vacancies, an election will not be necessary.

The following is included in this packet:

- 2025 Annual Meeting Agenda
- Limited Proxy with return envelope

Please complete the proxy and return so that a quorum may be established. A return envelope is provided to return your proxy. Without these proxies, a meeting cannot be held. Proxies may also be returned:

**Hand Delivery: MAY Management Services
11100 Bonita Beach Rd. Ste 101
Bonita Springs, FL 34135**

By Email: fanastasi@maymgt.com

Caravella HOA Board of Directors

CARAVELLA HOMEOWNERS' ASSOCIATION, INC.
c/o MAY Management Services, Inc.
11100 Bonita Beach Rd. 101
Bonita Springs, FL 34135

SECOND NOTICE OF THE ANNUAL MEMBERS MEETING

Meeting Date: Monday, March 31, 2025

Time: 10:00 a.m.

Location: Craft room at the Renaissance Center Club located at 28191 Matteotti View, Bonita Springs, FL 34135

ANNUAL MEETING AGENDA

1. Call to Order
2. Establish a Quorum
3. Proof of Notice
4. Approval of Minutes from the 3/26/24 Meeting
5. Announcement of 2025 Directors
6. Adjournment

BOARD OF DIRECTORS ORGANIZATIONAL MEETING

1. Call to Order
2. Proof of Notice
3. Election of Officers
4. Homeowners Questions and Comments
5. Adjournment

**CARAVELLA AT PALMIRA HOA
2025 ANNUAL MEMBERS MEETING
MARCH 31, 2025**

The undersigned owner(s) authorizes the following as their proxy holder.
(Please check one)

_____a) Secretary of the Association, on behalf of the Board of Directors, or

_____b) _____ (if you check b, write in the name of your proxy)

****Note: If you choose to write in a proxy holder, be sure that person will be in attendance at the meeting.**

The proxy holder is authorized to represent the undersigned owner(s) and act in their behalf for all matters which may come before the Association at the 2025 Members Annual Meeting of the Caravella HOA on March 31, 2025, at 10:00 a.m. in the craft room of the Renaissance Center Club located at 28191 Matteotti View, Bonita Springs, FL 34135.

Since there are two (2) positions available and zero (0) candidates running for the board, an election will not be necessary. The board may appoint someone to fill this position at the meeting.

Please return your proxy as thirty percent of all members must be present, in person or by proxy, at the meeting, in order for business to be conducted.

**By mail: MAY Management Services
11100 Bonita Beach Rd. 101
Bonita springs, FL 34135**

**Hand Deliver: MAY Management Services
11100 Bonita Beach Rd. 101
Bonita Springs, FL 34135**

Email: fanastasi@maymgt.com

Signature(s) of Owner(s)

Caravella Address

Printed Name(s) of Owner(s)

Date

THIS PROXY IS REVOCABLE BY THE UNIT OWNER AND IS VALID ONLY FOR THE MEETING FOR WHICH IT IS GIVEN AND ANY LAWFUL ADJOURNMENT. IN NO EVENT IS THE PROXY VALID MORE THAN NINETY (90) DAYS FROM THE DATE OF THE ORIGINAL MEETING FOR WHICH IT WAS GIVEN.